

Peaks of Otter Soil & Water Conservation District

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October 10, 2013

DIRECTORS PRESENT: Richard Chaffin, Tommy Watson, Corey Crompton, Scott Baker, Roger Bollinger

ASSOCIATE DIRECTORS: Keith Tuck, Todd Kready, Bob Dixon

OTHERS: Terri Bollinger, Gavin Sanderlin, E. B. Watson, Mark Hollberg

Meeting called to order at 6:00pm.

MINUTES: The August 8 Board minutes were approved with no corrections being submitted.
>The September 12 minutes were circulated prior to the meeting. Motion by Corey Crompton to approve the addition of the introduction of Scarlet Reel to Mark Hollberg's report in the September 12, 2013 minutes. Tommy Watson seconded and the motion carried.

TREASURER'S REPORT: The treasurer's report was circulated prior to the meeting. No corrections were presented so the report was filed for audit.

DCR: *Mark Hollberg submitted a written report.*

NRCS: *Jessie Howard submitted a written report.*

VCE: *Scott Baker reported on agency activities.*

VDOF: *Carl Parsons reported on agency activities.*

FSA: *No report.*

SWCD: *E. B. Watson reported:*

>Motion by Corey Crompton to approve the following tax credits. Tommy Watson seconded and the motion carried.

Name	Practice	Score	Outside Chesapeake Bay	Chesapeake Bay	Outside Chesapeake Bay CREP	Tax Credit	Conservation Plan
Turner Dairy	SL-8B					\$6,944.00	Approve
Turner Dairy	WQ-4					\$1,720.00	Approve

>Motion by Tommy Watson to approve the following procedures to handle advertising the 100% cost-share program. Roger Bollinger seconded and the motion carried.

- Call individuals who we have records on from meeting with previously but never proceeded with program
- Attend partner meetings with the public to speak about the program
- Promote the program by word of mouth and not advertise in local papers or with flyers
- A letter will be sent acknowledging the receipt of an applicant's paperwork and stating that funding is contingent on DCR's ability to fund

>Motion by Tommy Watson to approve a work schedule up to 30 hours/week for part-time staff. Corey Crompton seconded and the motion carried with one abstention (Bollinger).

>Motion by Scott Baker to approve adjusting the District budget to reflect the \$6951 increase in VNRCF T/A income with an equal increase in personnel expense. Roger Bollinger seconded and the motion carried.

COMMITTEES:

Operations B: Response from TAC committee regarding the NM-1-A practice is that it is not eligible for state tax credit because it is not a practice on the ground.

Personnel: Recommendation from the committee that the policy manual be amended regarding overtime for full time employees that, following FLSA guidelines, full time employees who are eligible for comp time be credited with comp time at the rate of 1.5:1. The committee further recommends that this comp time be used by the end of the fiscal year if it is earned before July 1 and by the end of the calendar year if it is earned after July 1. If they do not, the District will issue a check for the unused comp time. This recommendation was approved.

>Recommendation from the committee that hourly staff be credited at a rate of 1.5:1 for work on Saturdays, even if this isn't strictly speaking overtime. The same would not be credited for working evenings or other non-standard hours. This recommendation was approved with one abstention (Bollinger).

>Recommendation from the committee that the policy manual be amended to clearly state that the District must use all technical assistance money in the fiscal year in which it is received. The recommendation was approved. It was suggested that the Finance Committee and Personnel Committee get together to draft language for the Policy Manual.

UNFINISHED BUSINESS:

NEW BUSINESS:

>Annual Meeting registrations are due to Terri by Friday, November 1, 2013. Attendees are required to make their own hotel reservations. The District will pay expenses for directors and staff only.

With the agreement of all members of the Board, the meeting adjourned at 7:35pm.

NEXT MEETING: will be Thursday, November 14, 2013 at **Liberty Station**. We will order at 5:30pm and the meeting will begin at 6:30pm.

Chairman

Secretary