

Peaks of Otter Soil & Water Conservation District

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December 11, 2014

DIRECTORS PRESENT: Tommy Watson, Richard Chaffin, Gary Reynolds, Corey Crompton, Scott Baker

ABSENT: Roger Bollinger

ASSOCIATE DIRECTORS: Glen Witt, Todd Kready

OTHERS: Gavin Sanderlin, Mark Hollberg, Jessie Howard, Beckham Stanley (Bedford Town Council), Jeremy Falkenau, E.B. Watson

Meeting called to order at 6:30pm.

AGENDA: Motion by Corey Crompton to approve the agenda as presented. Scott Baker seconded and the motion carried.

MINUTES: The November minutes were circulated prior to the meeting and no corrections were presented.

TREASURER'S REPORT: The treasurer's report was circulated prior to the meeting. No corrections were presented so the report was filed for audit.

DCR: *Mark Hollberg submitted a written report.*

>Mark stated that according to Scarlett Reel there is no backlog for DCR prepared nutrient management plans in Bedford County at this time. Discussion was had as to the validity of this statement. The staff noted that Bobby Long, Scarlett's boss, confirmed there is a 90 day backlog at a recent training.

NRCS: *Jessie Howard reported on agency activities.*

VCE: *Scott Baker reported on agency activities.*

VDOF: *Jeremy Falkenau reported on agency activities.*

FSA: *No report.*

SWCD: *Gavin Sanderlin reported:*

>Motion by Corey Crompton to approve the following tax credits. Gary Reynolds seconded and the motion carried.

Name	Practice	Score	FY-14 Southern Rivers	FY-15 Southern Rivers	FY-15 SL-6 Earmark	FY-14 Chesapeake Bay	FY-15 Chesapeake Bay	Tax Credit	Cons. Plan
Perry Morgan	WP-4							\$17,000.00	approve
Matt Baumgardner	WP-4							\$17,000.00	approve

COMMITTEES:

>Operations A: The old drill will need a new set of disks before the spring.

>TRC: Technical staff have applied to be RMP planners. The committee will need to meet soon to discuss the possibility of the District writing RMPs or staff working as independent contractors.

UNFINISHED BUSINESS:

>Discussion was had on the director expense budget. Motion by Corey Crompton to continue meals for District Directors, Associate Directors, staff, and partners, and to plan accordingly for any special events. Seconded by Richard Chaffin motion carried with 3 yays (Chaffin, Crompton, Baker) and 1 nay (Reynolds)

>Gary Reynolds is concerned with the process that was followed for cancellation of the October Board meeting by the Chair. The District had no specific policy and the process was not in keeping with Roberts Rules of Order. Discussion was had about how the Town and County handle meeting cancellations. Gary Reynolds made the motion to establish policy that the Chair be given authority to cancel meetings after consultation with others and a sufficient cause. Usual attendees will be notified of the cancellation once the decision is made. Seconded by Richard Chaffin. During discussion the motion was withdrawn by Gary Reynold after it was noted that others would like to see a policy in writing first. Operations B Committee was assigned the task of drafting policy for meeting cancellation by the next Board meeting.

>Corey Crompton distributed a preliminary draft of At-Large Director appointment process. The Personnel Committee has not yet met to discuss the preliminary draft or make comment. The Personnel Committee will meet before the next Board meeting.

NEW BUSINESS:

> Tommy Watson distributed a worksheet provided at one session he attended at the VASWCD Annual meeting about functions of Directors and staff. It was suggested that Directors go over the worksheet on their own time and be prepared to discuss it at next month's Board meeting.

>Scott Baker and Tommy Watson attended a session that covered the Virginia Freedom of Information Act (FOIA) at the VASWCD Annual meeting. Everyone was reminded that any correspondence related to District business, even over a personal e-mail address, is subject to FOIA. Corey Crompton volunteered to set up e-mail addresses through the districts e-mail provider for any Directors who would like that.

>Mark Hollberg distributed a copy of a letter to the Board Directors from the State Water Control Board. The letter indicated that the State Board would not accept Tommy Watson's nomination for At-Large Director and that the District will need to submit a new nomination by the State Board's next regularly scheduled meeting. Discussion was had about what the District plans to do about this issue. It was agreed that Richard Chaffin would draft a letter to the Chair of the State Water Control Board requesting a reason for the denial.

>Corey Crompton made the motion to move cost-share funds to a non-interest bearing checking account by February 1st. Garry Reynolds seconded and the motion carried. With current demand for cost-share it is likely that the cost-share bank account will fall below bank minimums, resulting in bank fees that will be more than the interest earned.

>Gary Reynolds made the motion for the District to purchase a digital recorder to accurately capture Board meeting discussion. Richard Chaffin seconded the motion. During discussion other Directors did not agree with the motion and felt that management of the data would be more cumbersome and costly than helpful. Todd Kready referenced his email of 11-14-14 (attached to these minutes). Richard Chaffin made a substitute motion to adopt reading of actions taken by the Board at each meeting prior to adjournment beginning in January. Gary Reynolds withdrew his motion. Corey Crompton seconded the substitute motion and the motion carried.

With no further issues to discuss, the meeting adjourned at 8:24pm.

NEXT MEETING: will be Thursday, January 8, 2014 at the County Administration Building in the **Main Floor Training Room**. We will eat at 6:00pm and the meeting will begin at 6:30pm.

Chairman

Secretary